



Grange White Hall Hotel
2-5 Montague Street | London | WC1B 5BU | T:+44 (0) 20 7580 2224 | F:+44 (0) 20 7580 5554

Contract for Booking CWH183414

Valid until 21 Nov 2018

Booking Information

Booking Name	Region-bsk Meeting 26 - 28 Nov 2018	Event Arrival	26 Nov 2018
Booking Type	Meeting	Event Departure	28 Nov 2018
Decision Date	21 Nov 2018	Reference No	CWH183414
Booking Manager	Ms.Ivana Diallo	Notice Board	

Customer Information

Name	Region-bsk	Contact Name	Ms.Eva Kruta
Address	Bratislava Self Governing Region, Sabinovská 16, P.O. Box 106, Bratislava, Slovakia, 820 05 ,	Telephone	+421 2 48 264 171
		Email	eva.kruta@region-bsk.sk

Events

Time	Room	Event	Layout(max pax)	Pax
26 Nov 09:00 - 09:15	Conservatory	Arrival Break	Existing setup	14
26 Nov 09:00 - 17:00	Conservatory	Meeting	Boardroom(20)	14
26 Nov 10:30 - 10:45	Conservatory	Mid morning break	Existing setup	14
26 Nov 12:30 - 13:30	* English Garden Restaurant	Lunch	Existing setup(34)	14
26 Nov 15:00 - 15:15	Conservatory	Afternoon Break	Existing setup	14
27 Nov 09:00 - 09:15	Conservatory	Arrival Break	Existing setup	14
27 Nov 09:00 - 17:00	Conservatory	Meeting	Boardroom(20)	14
27 Nov 10:30 - 10:45	Conservatory	Mid morning break	Existing setup	14
27 Nov 12:30 - 13:30	* English Garden Restaurant	Lunch	Existing setup(34)	14
27 Nov 15:00 - 15:15	Conservatory	Afternoon Break	Existing setup	14
28 Nov 09:00 - 17:00	Conservatory	Meeting	Boardroom(20)	8
28 Nov 12:30 - 13:30	* English Garden Restaurant	Lunch		8

Room(s) subject to confirmation of final numbers & * denotes room is a shared space.
 Additional equipment required may affect the capacity of the rooms

All syndicate rooms (converted bedrooms) provided for meetings will be utilised as a bedroom once the meeting has finished each day unless overnight hold has been agreed or included in a booking or otherwise agreed in advance.

Room Rent

Time	Room	Event	Price
28 Nov 09:00 - 17:00	Conservatory	Meeting	650.00[discounted from 700.00]

Catering

Time	Room	Event	Items	Qty	Price
26 Nov 09:00 - 17:00	Conservatory	Meeting	Special package to include: fruit platter or bowl of food, jugs of Fruit juice and water and sweet and savoury snacks for up to 14 people	1	200.00
27 Nov 09:00 - 17:00	Conservatory	Meeting	Special package to include: fruit platter or bowl of food, jugs of Fruit juice and water and sweet and savoury snacks for up to 14 people	1	200.00

Package Information

Date	Package	Quantity	Min. Chargeable	Rate
26 Nov 2018	DDR	14	12	50.00[discounted from 60.00]
27 Nov 2018	DDR	14	12	50.00[discounted from 60.00]

DDR includes:

Unlimited tea, coffee (it will be served with pastries in the morning, biscuits mid-morning and cakes in the afternoon, Main conference room hire, Two course chef's choice buffet lunch served in the room with iced water, LCD data projector, screen and flipchart for one room, Conference room stationery

Special Arrangement



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Special Package : to be replenished throughout the day

Package on day 3, includes:

Room hire

Unlimited tea, coffee for up to 8 delegates (it will be served with pastries in the morning, biscuits – mid morning and cakes in the afternoon)

Two course chef's choice buffet lunch for up to 8 guests

Fruit platter or bowl of fruit (to be replenished throughout the day)

Jugs of juice (to be replenished throughout the day)

Jugs of iced water (to be replenished throughout the day)

Sweet and savory snacks (to be replenished throughout the day)

LCD projector, screen and one flipchart

General wi fi

Laptop to be provided on each day (if required)

Contracted bookings cancellation

100% cancellation charges to apply

All rates quoted on this contract are in GBP and exclusive of VAT.

Payment

The outstanding balance of the account is payable in accordance with the attached pro forma invoice.

Please complete the credit card details through our secure link located at <https://grangehotels.com/crse>.

* By submitting your card details, you are authorising Grange Hotels to keep the card on file for no longer than 90 days after the event. Card details are for guarantee purposes only and will only be charged in the event of BACS payment not being received by the agreed date. No charges will be added without prior consent of the cardholder. A non-refundable deposit is due on return of the signed contract, as per the associated pro forma invoice

Please note all cancellations are subject to relevant percentage amount stated in our T&C's, plus 20% such compensation for loss charges does not include VAT. Any attempt to amend, vary or delete any such terms and conditions without our prior written consent will be null and void and our terms and conditions will prevail in all cases.

General Terms

We are gathering your personal data to perform the hospitality contract, as required by law and to provide you with a better service. For a full description on how we process and keep safe your personal data, please visit <https://www.grangehotels.com/privacy-policy/>.

We will endeavor to retain as confidential all information relating to this event, including billing details unless you explicitly request us to disclose specific information to third parties. If you do wish any information pre, during or post event, to be passed to another party please provide full details by return with this contract.

The event and services can only be reserved or accepted on the basis of Grange Hotel's terms and conditions.

By signing this contract I confirm, that I made myself familiar with the Grange Hotels Meeting and Event Terms and Conditions located on <https://www.grangehotels.com/media/16327/grange-hotels-candb-terms-and-conditions.pdf>

Yours Sincerely

Ms. Ivana Diallo | Event Sales Executive

t: 0800 022 4128

e: ivana@grangehotels.com

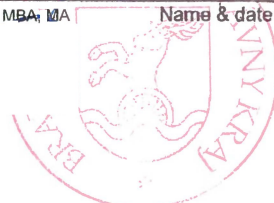
16. 11. 2018

Details below to be completed by the client
Region- bsk

Authorised signature

Mgr. Juraj Droba, MBA, MA

Name & date



Ivana Diallo
Event Sales Executive
Grange Hotels
14/11/18

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