



## Service Contract no 800 from 04.10.2019

### Concluded by and between

**Grand Plaza Hotel SA**, with registered office in Calea Dorobantilor no.5-7, district 1, Bucharest, Romania, registered at the Trade Register Office under no. J40/25964/1994, VAT Code: RO 6637518, subscribed and paid in share capital: RON 19,604,602.50, telephone 0040 21 201 5000, fax 0040 21 201 18 88, bank account no. ...., Euro Bank Account: ....., SWIFT: BUCUROBU opened at Alpha Bank Dorobanti, represented by Mr. Daniel BEN-YEHUDA as General Manager, hereinafter referred to as the **Performer/Hotel**

And

**The Bratislava Self-Governing Region**, with registered office in Sabinovská 16, 820 05 Bratislava 25, Slovakia, registered at the Trade Register Office under no. 36063606, VAT Code: ....., bank account no. .... opened at State Treasury, represented by Mgr. Juraj Droba as President, hereinafter referred to as the **Beneficiary/Client**.

### Contact details of the representative:

**From Hotel:** Event Manager, Ramona Simboreanu, e-mail address [ramona.simboreanu@sheratonbucharest.com](mailto:ramona.simboreanu@sheratonbucharest.com), tel. + 004741 134 477

**From Beneficiary:** Mgr. Žaneta Chylová e-mail address: [zaneta.chylova@region-bsk.sk](mailto:zaneta.chylova@region-bsk.sk), tel+421 2 48 264 130

### Art.1 The object of the contract

- 1.1 The Performer undertakes to provide banqueting services at Sheraton Bucharest Hotel, owed by the Performer, situated in Bucharest, Calea Dorobantilor no.5-7, district 1, upon the express request of the Beneficiary, according to the details and schedule of the Event (banqueting services and/or accommodation), on the date of 3<sup>rd</sup> & 4<sup>th</sup> of December 2019 for a total value of 6 370 Euro VAT included (as per art. 5 below). This value is calculated at the National Bank of Romania rate of exchange Euro/RON from the date of the Event.
- 1.2 Sending the firm orders by the representative of the Beneficiary to the Provider means the express acceptance and payment of the counter value, by the Beneficiary to the Provider.

### Art.2 Confirmation date

The signed copy of this contract and of the Event's details must be received no later than 31.10.2019. In case your confirmation is not receiving by 31.10.2019 the Performer will release the space blocked for the Event, with no further notice.

### Art.3 Guarantee of the number of participants

- 3.1 The BENEFICIARY may add further details to the Event: regarding the number of participants at the Event, as opposed to those originally communicated, based on a written request sent to the Provider at least 14 days prior to the Event's date, which shall become Annex to the Contract. This represent a guarantee and will not be the subject of any reduction and the payment will be made accordingly.  
In the event that no guarantee is received within the above-mentioned time limit, the Provider will assume that the initial number communicated by the Beneficiary are guaranteed, of at least 55 participants in the Event, and the Beneficiary agrees that invoicing and payment will be made accordingly. Any increase in the number of participants should be made only with the written consent of the Performer, within the above-mentioned terms.
- 3.2 If the Event will have more participants than the number mentioned by the Beneficiary, the Performer will invoice the total amount, with updated number of participants.

- 3.3 If Participants real, final, and actual number will lower than initially communicated by the Beneficiary, the remaining portion of serving food will remain with the Provider, the Beneficiary hereby declaring that it no longer had any claim of any nature in relation to them. Food products which were not consumed by the Beneficiary on the day of the event, cannot be removed from the location where the event took place, for sanitary hygiene reasons, according to the Romanian legal provisions in force.
- 3.4 Extra Services requested by the Beneficiary during the event may be taken over and honored by the Provider who will issue the final invoice. The payment notes, which will also represent the Beneficiary's firm written order for these extra services, will be signed by the Beneficiary, with a clear name and applying the signature of the representative of the Beneficiary, respectively Ms. Petra Masăcovă.  
If Beneficiary's representative signs the payment notes mean the express acceptance and payment of their respective value by the Beneficiary.

#### **Art.4 Confidential Prices**

4.1. All rates are expressed in Euro and will be invoiced in Romanian Lei and in Euro, based on the NBR Euro/Ron exchange rate when the services for the Event were rendered, (according to Article no 5 – Terms of Payment). Rates will not be disclosed to any third party.

4.2. Rates for conference and banqueting services are inclusive of 19% VAT. Prices for alcoholic beverages include VAT of 19%. Rates for food and non-alcoholic beverages include VAT of 5%.

4.3 This contract is prepared based on the Event's details (e.g. number of participants, coffee breaks, meals, technical equipment) agreed upon with the client at the execution of the contract. In case the client's requests received after signing the contract suffer substantial alteration compared to the contracted ones, Sheraton Bucharest Hotel reserves the right to modify all rates.

#### **Observation no 1 – Extra – services**

Any additional services established by the parties and differing from the ones already agreed upon will be subject of an annex signed by both parties. This Addendum will be prepared by the Event Manager, during the event.

#### **Observation no 2 – Meeting room availability**

The customer agrees to begin and end the event within a time frame agreed in writing with the Hotel. Any violation of this rule will result in renegotiation of the space availability for the Event.

#### **Observation no 3 – The alteration of the number of participants**

In case the number of participants increase or decrease in relation to the original reservation, the Hotel reserves the right to transfer the event to a location/conference room whose size accommodates the revised number of guests.

#### **Observation no 4 – Transport of the materials**

The Performer does not provide freightage services for the Beneficiary's materials.

#### **Observation no 5 – Modifications event details**

Should any modification related to the event occur after signing the contract, the Performer reserves the right to refuse them in case they were not communicated in due time which may disturb the smooth running of the event, or other events taking place in the hotel at the same time (or on the same day).

#### **Art.5 Terms of Payment**

5.1 Advance payment policy: it is compulsory to have an advance payment in value of 100% of the total value of the Event, on the date of execution of the contract, 31.10.2019 based on which the Hotel will keep the space required for the Event in a permanent and irrevocable manner and the remaining balance within 3 days from event's completion.

The advance will be settled on receipt of the proforma issued by the Provider.

5.2 The final invoice regarding the full value of the provided services will be issued according to the Tax Code in force and the methodological norms for its application.

Prepayment	%	Price
By 31.10.2019	100 %	6 370 Euro VAT included

The original fiscal invoice issued by the Provider will be sent to the Beneficiary by post / courier with acknowledgment of receipt. If, within 3 days of receipt of the Invoice, the Beneficiary fails to submit to the Provider the written address of contesting the invoiced amount, the Invoice shall be deemed accepted by the Beneficiary. This invoice will also be sent to the Beneficiary by fax and / or email at the addresses mentioned in the preamble to this contract.

- 5.3 The final invoice will be paid by the Beneficiary within 3 days after receiving it.
- 5.4 In the event that Beneficiary wishes to pay in cash the amount according to the contract, the cash payment can be accepted only up to the amount of RON 5,000, corresponding to the legal person and the amount of RON 10,000 corresponding to the individual person, the balance to be paid can be by card or bank transfer, according to the provisions of Law no. 70 dated 2 April 2015 for the strengthening of the financial discipline regarding the cash operations, for the modification and completion of the Government Emergency Ordinance no. 193/2002 on the introduction of modern payment systems.
- 5.5 Means of payment: credit cards - on signature on file or bank transfer to Alpha Bank, Dorobanti branch.
- 5.6 The Performer reserves the right to terminate this agreement in case of non-payment or due to delayed settlement of payment. For delayed payment the Beneficiary will pay the Performer penalties calculated starting from the initial term of payment until the day of payment. Penalties will amount to 0.03% on the Lei value per day of delayed. Penalties should not exceed the value of the contract.

#### **Art.6 Cancellation policy**

- 6.1. The Performer reserves the right to cancel the reservation for Event if Beneficiary fails to perform any of its obligations or in the case of Beneficiary's insolvency;
- 6.2. If the Beneficiary does not pay the price difference (balance of payment) for organizing the Event and / or cancels the Event any time in writing (email, notification, sms) before the date mentioned in art. 1.1 of this contract, or does not cancel the Event, and this finally does not take place, the Performer shall consider the Contract terminated by the Beneficiary's fault, immediately and shall have the right to withhold the advance as well as the following:
- If the Beneficiary cancels the event from the date of the signing of the contract until 45 Days before the Event, the Performer will retain 25% of the Contract Fee
  - If the Beneficiary cancels the event from the date of the signing of the contract until 25 Days before the Event, the Performer will retain 50% of the Contract Fee
  - If the Beneficiary cancels the event from the date of the signing of the contract until 15 Days before the Event, the Performer will retain 100% of the Contract Fee

In any of the above-mentioned situations, the advance and penalties above will be withheld by the Provider as damages, without being held to prove any damage, in accordance with art. 1538 par. 4 Civil Code.

The right to withhold the advance as well as the penalties shall be born on the day following the due date of the Beneficiary's obligation to pay the remaining price.

#### **Art.7 Miscellaneous**

- 7.1 The hotel reserves the right to renegotiate the terms of this contract if the number of participants in the Event changes considerably.
- 7.2 Both parties are exonerated from contractual obligations in case of "force majeure" as is defined by the Romanian Civil Code.
- 7.3 All litigation will be solved by amiable way. In case of disagreement, the disputes will be submitted to the competent courts of law from the registered office of the Performer.

7.4 If the legislation in force, applicable to the present agreement, is amended, all clauses will be modified according to the new legal demands.

7.5 All negotiations and correspondence prior to signing date of this contract and contrary to its provisions are null and void.

7.6 The Beneficiary will pay to the Provider any damage for destruction of the equipment belonging to the Hotel, produced during the Event or on the premises of the Hotel by the Beneficiary or his / her guests. The Beneficiary undertakes that the nature of the Event does not affect, modify, destroy the integrity the Hotel's walls and interiors in general (for example by sticking posters on walls, doors, etc.). In case of such necessity, the Provider will be notified in advance and the parties will agree on solutions.

7.7 The Beneficiary or its guests are not permitted to bring any food or beverage, of any kind into the Hotel, without a written consent given by the Hotel. Any such content involves additional charge.

7.8 The food and beverages provided by the Performer are meant to be consumed only during the event.

7.9 The Beneficiary agrees to commence and end the Event within a time frame agreed in Art. 5. In case the time limits are exceeded, the Performer reserves the right to intervene, whenever necessary.

7.10 The Performer does not take any responsibility for any loss or damage to the property of the Beneficiary, or his/her guests, which has occurred on the premises of the Performer.

7.11 Any advertising material (banner, etc.) of Beneficiary to be displayed in the Performer's property will be agreed prior to the Event in writing. Also, the Performer will deposit the materials brought by the Beneficiary and used during the event for 5 days after the date of the event. The Performer does not accept any responsibility regarding these materials after this date.

7.12 The Beneficiary agrees to observe and respect the Hotel's provisions related to security issues and fire prevention.

7.13 The Beneficiary represents and warrants that:

a. All information provided by the Provider in connection with this contract are complete, true and accurate and that the Beneficiary will not obtain in the name of the Provider and / or will not provide any information which is not legally available while ensuring that the possession of this information is authorized, legal and moral.

b. In connection with this Agreement, either directly or through a third party has not promised, offered or given and will not promise, offer or give anything of value with the intent to cause a person to improperly perform a function or activity, or to reward a person for the performance of a function or activity or knowing or suspecting that accepting anything of value would be an improper execution of the function or activity, including any incentive to undertake or to refrain from undertaking during activity, which violates that person's duties to the employer or manager or is dishonest, illegal or constitutes a breach of trust.

c. Has not paid and will not pay or not intend, directly or indirectly, to pay any commission or fee unlawfully requested, unfair to any person or company in connection with its activities in the performance of this Contract.

d. Has not paid and will not pay and will not intend directly or indirectly, to pay any commission or give any gift to any employee or collaborator of Provider for signing any contract with the Provider or to receive any favor or for any another reason.

e. Any person / entity nor managers / members of the management body / its associates, as appropriate, has been convicted, that he/she has not pleaded guilty in respect of a criminal offense involving fraud, corruption or other economic and financial offenses, and that none of the persons mentioned above are currently not listed as excluded, suspended, proposed for suspension or expulsion by a governmental institution or agency or professional body or is ineligible in any way for the activities they perform.

f. Agrees to give and support, at the request of Provider, an affidavit regarding compliance and Provider's Anti Bribery Principles and undertakes to immediately announce it in respect to any event which occurred or is subsequently acknowledged to make it unable to support such a statement.

Any violation of this clause will constitute the basis of termination of this agreement with immediate effect by the Provider without penalty or any due payment.

**WITHHOLDING TAXES:**

"If any withholding or other tax duties or deductions (the "Withholding Taxes") are payable to the Governmental Authorities of Romania in respect of any payment made pursuant to this Agreement, Grand Plaza Hotel S.A. will withhold and pay to the appropriate Governmental Authority all such Withholding Taxes determined in accordance with the tax laws of Romania and the relevant provisions of any applicable tax treaty in order to reduce or avoid any applicable Withholding Taxes on any payment to the CLIENT ;

In addition, Grand Plaza Hotel SA shall be responsible to pay, when due, all Withholding Taxes which may be imposed on payments by Grand Plaza Hotel SA to the CLIENT ; payments required to be made by Grand Plaza Hotel SA to the CLIENT pursuant to this Agreement shall be the net amount computed as the difference between the amount due and the Withholding Taxes from such payment by the applicable Governmental Authority.

Grand Plaza Hotel SA shall within thirty (45) days after each payment of Withholding Taxes, provide to the CLIENT with an official receipt from the Governmental Authority evidencing such payment.

The GRAND PLAZA HOTEL's obligation to pay the above-mentioned withholding taxes must always be conditioned by the providing by the CLIENT of a certificate of fiscal residence originally from his country"

#### 7.14 Confidentiality

During the execution of this Service Agreement, the Provider may become aware of confidential information about the Beneficiary ("Confidential Information"). Thus, we will consider Confidential Information:

- (i) marked as confidential; or
- (ii) whose confidential nature has been made available to us by you in writing.

With regard to Confidential Information, we will comply with the confidentiality obligations, limits and restrictions imposed by Romanian law, by any competent regulatory or governmental body and on any professional standards or mandatory ethical rules and instructions applicable to the Provider.

This provision will not prevent the disclosure of Confidential Information:

- for the purpose of pursuing any legitimate claim you may make against us or (as the case may be) that we may issue against you, other Beneficiaries or third parties;
- at the request of any authority, professional body or otherwise in accordance with laws, regulations or other secondary legislation or decisions issued by any authority or professional body;
- which have become public, which are obtained from a third person who has the right to make them public or which become public afterwards, except when they become public as a result of a disclosure contrary to these provisions;
- in case we wish to inform our insurance providers or consultants regarding professional liability insurance, other persons within GRAND PLAZA HOTEL S.A., which facilitate the administration of our business or support our infrastructure.

In the course of our work, it is possible to use computer programs to facilitate the efficient management of data, to process information using electronic communication systems, information management, applications and services, for the purpose of rendering the Services and fulfilling our contractual obligations; computer infrastructure belonging to GRAND PLAZA HOTEL SA. A consequence of such use is that data provided by you, in accordance with the provisions of the contract, may be transferred to other servers provided with appropriate access control systems under the authority of the coordinating bodies of GRAND PLAZA HOTEL SA, outside the territory of our headquarters, in which case we will only proceed with the confidentiality of these data.

#### 7.15 Money laundering

7.15.1 GRAND PLAZA HOTEL S.A. is subject to the laws and regulations in force in Romania on money laundering ("Money Laundering Legislation"). In order to meet our obligations under the Money Laundering Law, we may ask you to provide us with relevant information about your identity, both in the initial stages and during our relationship with you, and you will agree to provide them promptly upon request.

7.15.2 We have an obligation to report to the competent authorities any activity of which we become aware of or which we suspect or about which we reasonably suspect that it involves an offense that has given rise to a direct or indirect benefit, resulting from an illegal act, regardless of whether the illegal act was committed by you or a third party, and whether it was committed on the territory of Romania or abroad.

7.15.3 We will not be liable for any Loss arising out of or in connection with our preparation of any report under the Money Laundering Legislation.

#### 7.16 Electronic Communication

Except the situations where GRAND PLAZA HOTEL SA is otherwise informed in writing, you hereby agree to communicate with you by e-mail, assuming that by accepting this method of communication you also accept the inherent risks (including security risks related to unauthorized interception or access to information transmitted by such means of communication, the risk of accidental

or unintentional misrepresentation of information, the risk of distortion of such information, late or incomplete arrival of information and the risk of viruses or other associated risks) and that you will carry out the related checks against the risk of viruses. At your request, we may transmit the information to an electronic storage facility maintained or controlled by you, in which case you will be responsible for the security and confidentiality of such facility. You also agree that if we receive from you or we send information or documents to you both electronically and on paper, we may choose to rely on the final version on paper of the information or document transmitted electronically.

7.17. In the execution of this Contract, the Parties comply with the laws, regulations, regulations and administrative requirements applicable to the performance of the Contract, including Annex 2 ("General Data Protection Regulation"), which will contain clauses for the implementation of the EU Regulation 2016/679 of the European Parliament and of the Council dated 27 April 2016 on the protection of individuals with regard to processing personal data and on the free movement of such data and revocation of Directive 95/46 / EC as an integral part of this contract .

This agreement was signed and executed in two original counterparts, one for each party, having the same legal value. Annexes no. 1 and 2 represent an integral part of the contract.

BENEFICIARY - Bratislava Self-Governing Region  
Represented by Mgr. J. Drobá, MBA, MA - president

PERFORMER - Grand Plaza Hotel  
Represented by Mr. Daniel BEN-YEHUDA

Odette Costoiu – Director of Sales

prepared by: Sales Event Mana

Ramona Simboreanu



**Annex 2 - General Data Protection Regulation  
to the Service Contract no. 800 dated 04.10.2019 (the "Agreement")**

1. By signing this Agreement, both the Beneficiary and the Provider / Hotel agree to process each other's personal data in order to fulfill all obligations resulting from this contract, in accordance with the provisions of (EU) Regulation 2016/679 of the European Parliament and of the Council dated 27 April 2016 on the protection of individuals with regard to processing of personal data and on the free movement of such data, and revocation of Directive 95/46 / EC (General Data Protection Regulation), hereinafter referred to as "the Regulation" until all these obligations are extinguished.

- 1.1 Personal data that may be collected for this purpose can be: first and last name, e-mail address, telephone number and personal identification code.
- 1.2 The duration of storing this personal data (PD) is in accordance with the applicable Romanian legal provisions and should be fulfilled by both Contracting Parties, arising under this Agreement, e.g.: the special retention periods imposed by the legislation on prevention and sanctioning money laundering, as well as for the establishment of measures to prevent and combat terrorism's financing, legislation on archives, legislation on registration, domicile, residence and identity papers of Romanian citizens, legislation on accounting regulations regarding individual annual financial statements, and consolidated annual financial statements, etc.

2. In fulfilling the contractual obligations for the realization of the object of the contract and as part of the internal policy and procedures of the Provider, GRAND PLAZA HOTEL S.A., it is possible to process certain information of the Beneficiary ("Personal Data"). In such a case, Personal Data will be processed in accordance with the legal provisions in force, by implementing the necessary technical and organizational measures for the processing of Personal Data in a secure manner.

Personal Data may be processed for the following purposes:

- (i) fulfilling the legal requirements of competent governmental or regulatory bodies;
- (ii) the provision of the Services as agreed by the parties;
- (iii) compliance with GRAND PLAZA HOTEL S.A internal policies and procedures;
- (iv) recovering potential outstanding claims.

- 2.1 For the above purposes, Personal Data may be transferred to a company authorized to recover unpaid claims and / or attorneys to initiate legal proceedings to recover, establish, exercise or defend a right in court.

3. The Beneficiary hereby declares that it expressly agrees with the processing and transfer by GRAND PLAZA HOTEL S.A. of any Personal Data for the purposes mentioned in Section 2 hereof, subject to compliance with legal rights, in accordance with the principles of faithful processing, respect for the rights of data subjects, accuracy, security, access to data and legitimate external transfer principles and appropriate execution.
4. The Provider / Beneficiary hereby declares that it has taken all protection measures to preserve the confidentiality, integrity and accessibility of such personal data and undertakes not to use it for any purpose other than that specified in this agreement.
5. The Beneficiary / Provider has the right to request a copy of the information that the Provider / Beneficiary holds about him/her and to request rectification. The deletion of such personal data may be performed after the minimum storage period provided by the applicable Romanian legislation and only after all financial obligations of the parties resulting from the contract were fulfilled.
6. Requests relating to personal data contained in this Contract will be sent to the email address mentioned in this Contract. Only the e-mail addresses agreed in this contract will be used for this purpose.
7. Each Contracting Party shall have the right to file a complaint to the National Supervisory Authority for Personal Data Processing if considers that the claims of one of the parties relating to personal data have not been resolved in accordance with the applicable law.

This Annex has been concluded and signed in 2 (two) copies, one for each contracting party, in Bucharest, and represents an integral part of the Contract.

BENEFICIARY - Bratislava Self Governing Region  
Represented by Mgr. Juraj Droba, MBA, MA - president

PERFORMER - Grand Plaza Hotel  
Represented by Mr. Daniel EN-YEHUDA

Odette Costoiu - Director of Sales & Marketing





<b>Booking Name:</b>	INTERACT SLOVAKIA	<b>Contract Number:</b>	
<b>Contact Name:</b>	Žaneta Chylová	<b>Hotel Contact:</b>	Ramona Simboteanu
<b>Address:</b>	Sabinovská 16, 82005, Bratislava 25, Slovakia	<b>Arrival Date:</b>	03 December 2019
<b>Phone:</b>	+421-248264195	<b>Departure Date:</b>	04 December 2019
<b>Fax:</b>			
<b>E-mail:</b>	zaneta.chylova@region-bsk.sk		
<b>In-house contact:</b>			

### Function Overview

**Tuesday, 03 December 2019**

**Daily Delegate Rate** **33.33 EUR**

Time	Event Name	Room	Set-up	Pers.	Rental
09:00 - 17:00	Meeting	Arizona & Colorado	Rounds of 6	55	Incl
	Doorcard: INTERACT SLOVAKIA				

	Number	Price
<b>All Day Coffee &amp; Puff Pastry Break</b>	Per Person	55 EUR 14.28
Sparkling/Still Water		
Luxury tea selection		
Fully automatic machine with freshly brewed coffee under a wide variety of choices		
Butter croissant, Ham&Cheese Croissant, pain-au-chocolate, raisin & cream whirl		
<i>water, tea, coffee, sweet and salty snacks) for approx. 55 participants that will be available and replenished in the meeting room throughout the whole duration of the meeting.</i>		

Technical Equipment	Number	Price
Rental	1	Incl
Projector 1800/2500 ANSI	1	Incl
Flipchart	1	Incl
Projection Screen	1	Incl
Sound System for Medium Size Meeting	1	EUR 51.43
Mobile Microphone	8	EUR 15.13
Digital Audio Recording	1	EUR 50.42
Technical Personnel	1	EUR 50.42
Laptop	1	EUR 50.42
Flipchart	3	EUR 10.00
Extension Cord	10	EUR 1.26

Time	Event Name	Room	Set-up	Pers.	Rental
11:00 - 11:30	Morning Coffee Break	Lobby South Plaza	Cocktail Rounds	55	Incl
	Doorcard: INTERACT SLOVAKIA				





**Booking Name:** INTERACT SLOVAKIA  
**Contact Name:** Žaneta Chylová

**Contract Number:**  
**Hotel Contact:** Ramona Simboteanu  
**Arrival Date:** 03 December 2019  
**Departure Date:** 04 December 2019

### Function Overview

**Tuesday, 03 December 2019**

	Number	Price
<b>Coffee &amp; Juice Break</b> Sparkling/Still Water Fully automatic machine with freshly brewed coffee under a wide variety of choices Luxury tea selection Orange Juice, Grapefruit Juice, Apple Juice Fresh Fruit Canapes Selection & Fresh Vegetable Selection ( RAW OR COOKED)	55	Incl

Time	Event Name	Room	Set-up	Pers.	Rental
12:30 - 14:00	Lunch	Avalon Restaurant	Existing Setup	55	Incl
	Doorcard: INTERACT SLOVAKIA				

	Number	Price
<b>Daily Buffet</b> Cold Platters, 3 compound salads, 3 simple salads ( e.g. Tomatoes, green salad , cucumbers ), 1 Soup of the day , Fish ( 1 dish ) , Hot Meat ( 2 dishes), 3 side dishes, Dessert , ( assorted cakes & tarts ) , Fresh Fruits , Assortment of Breads plus daily special Pasta Station, Beverages included: Mineral/still water	55	Incl

one coffee/tea and one non-alcoholic beverage per person, including vegetarian and gluten free options

Time	Event Name	Room	Set-up	Pers.	Rental
15:00 - 15:30	Afternoon Coffee Break	Lobby South Plaza	Cocktail Rounds	55	Incl
	Doorcard: INTERACT SLOVAKIA				

	Number	Price
<b>Coffee &amp; Cookies Break</b> Fully automatic machine with freshly brewed coffee under a wide variety of choices Mouthwatering homemade cookies Sparkling/Still Water Luxury tea selection	55	Incl



**Booking Name:** INTERACT SLOVAKIA  
**Contact Name:** Žaneta Chylová

**Contract Number:**  
**Hotel Contact:** Ramona Simboteanu  
**Arrival Date:** 03 December 2019  
**Departure Date:** 04 December 2019

### Function Overview

Wednesday, 04 December 2019

### Daily Delegate Rate

33.33 EUR

Time	Event Name	Room	Set-up	Pers.	Rental
09:00 - 17:00	Meeting	Arizona & Colorado	Rounds of 6	55	Complimentary
Doorcard: INTERACT SLOVAKIA					

	Number	Price
<b>All Day Coffee &amp; Puff Pastry Break</b>	Per Person	55 EUR 14.28
Butter croissant, Ham&Cheese Croissant, pain-au-chocolate, raisin & cream whirl		
Sparkling/Still Water		
Luxury tea selection		
Fully automatic machine with freshly brewed coffee under a wide variety of choices		
<i>water, tea, coffee, sweet and salty snacks) for approx. 55 participants that will be available and replenished in the meeting room throughout the whole duration of the meeting.</i>		

Technical Equipment	Number	Price
Rental	1	
Projector 1800/2500 ANSI	1	
Flipchart	1	
Projection Screen	1	
Sound System for Medium Size Meeting	1	EUR 50.42
Mobile Microphone	8	EUR 15.13
Digital Audio Recording	1	EUR 50.42
Technical Personnel	1	EUR 50.42
Laptop	1	EUR 50.42
Flipchart	3	EUR 10.00
Extension Cord	10	EUR 1.26

Time	Event Name	Room	Set-up	Pers.	Rental
11:00 - 11:30	Morning Coffee Break	Lobby South Plaza	Cocktail Rounds	55	Incl
Doorcard: INTERACT SLOVAKIA					

	Number	Price
<b>Coffee &amp; Juice Break</b>	55	Incl
Sparkling/Still Water		
Fully automatic machine with freshly brewed coffee under a wide variety of choices		
Luxury tea selection		
Orange Juice, Grapefruit Juice, Apple Juice		
<i>Fresh Fruit Canapes Selection &amp; Fresh Vegetable Selection ( RAW OR COOKED)</i>		

Time	Event Name	Room	Set-up	Pers.	Rental
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**Booking Name:** INTERACT SLOVAKIA  
**Contact Name:** Žaneta Chylová

**Contract Number:**  
**Hotel Contact:** Ramona Simboteanu  
**Arrival Date:** 03 December 2019  
**Departure Date:** 04 December 2019

### Function Overview

**Wednesday, 04 December 2019**

12:30 - 14:00	Lunch	Avalon Restaurant	Existing Setup	55	Incl
Doorcard: INTERACT SLOVAKIA					

	Number	Price
<b>Daily Buffet</b>	55	Incl
Cold Platters, 3 compound salads, 3 simple salads ( e.g. Tomatoes, green salad , cucumbers ), 1 Soup of the day , Fish (1 dish) , Hot Meat (2 dishes), 3 side dishes, Dessert , ( assorted cakes & tarts) , Fresh Fruits , Assortment of Breads plus daily special Pasta Station, Beverages included: Mineral/still water		
<i>one coffee/tea and one non-alcoholic beverage per person, including vegetarian and gluten free options</i>		

Time	Event Name	Room	Set-up	Pers.	Rental
15:00 - 15:30	Afternoon Coffee Break	Lobby South Plaza	Cocktail Rounds	55	Incl
Doorcard: INTERACT SLOVAKIA					

	Number	Price
<b>Coffee &amp; Cookies Break</b>	55	Incl
Fully automatic machine with freshly brewed coffee under a wide variety of choices		
Mouthwatering homemade cookies		
Sparkling/Still Water		
Luxury tea selection		

### Cost summary

Data	Cant.		Pret	Total
03.12.19	55	Daily Delegate Rate	33.33	1,833.15
		Additional Food & Beverage NA Charge		785.40
		Additional Miscellaneous Charge		366.33
03.12.19		<b>Total pe zi fara TVA</b>		<b>2,984.88</b>
		<b>TVA</b>		<b>200.72</b>
		<b>Total pe zi cu TVA</b>		<b>3,185.60</b>
04.12.19	55	Daily Delegate Rate	33.33	1,833.15
		Additional Food & Beverage NA Charge		785.40
		Additional Miscellaneous Charge		365.32
04.12.19		<b>Total pe zi fara TVA</b>		<b>2,983.87</b>
		<b>TVA</b>		<b>200.53</b>
		<b>Total pe zi cu TVA</b>		<b>3,184.40</b>
		<b>Total</b>		<b>6,370.00</b>



**Booking Name:** INTERACT SLOVAKIA  
**Contact Name:** Žaneta Chylová

**Contract Number:**  
**Hotel Contact:** Ramona Simboreanu  
**Arrival Date:** 03 December 2019  
**Departure Date:** 04 December 2019

**Prestator**  
Grand Plaza Hotel SA

**Beneficiar**  
INTERACT

**Reprezentata prin:**  
Daniel Ben - Yehuda  
**In calitate de:**  
General Manager Sheraton Bucharest Hotel

Odette Costoiu  
**In calitate de:** Director Sales&Marketing

Ramona Simboreanu  
Sales and Events Manager



This document is part of the contract number 800 / 10.04.2019